



Background Screening Consent Form

WHERE THE PAST IS MADE PRESENT....

Consent

I hereby authorize Heinsite Services® and/or its agents to make an independent screening of my background, references, character, past employment, education, criminal or police records, credit reports, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application and/or obtaining other information which may be material to my qualifications for being a customer of this institution.

I release Heinsite Services® and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims or lawsuits in regards to the information obtained from any and all of the above referenced sources used. I also understand and will expect that Heinsite Services® may contact me before conducting the screening to obtain other relevant information and to confirm my consent to this screening.

The following is my true and complete legal name and all information is true and correct to the best of my knowledge:

Print Full Name: _____

Signature _____ Date _____

Personal Information - Please PRINT clearly

Name

(Last)	(First)
(Middle)	(Maiden Name, if applicable)

Present Address

Address _____
(Street)

_____ (City) _____ (State) _____ (Zip Code)

Former Address

Address _____
(Street)

_____ (City) _____ (State) _____ (Zip Code)

Phone Number: () - _____ (Area Code)

Social Security Number _____ Birth Date: / /

Driver's License Number _____ State of Issuance _____

Required for
Criminal
Verification

Race - Please check one

Caucasian Hispanic Other _____
 African American Asian

Sex - Please check one

Male
 Female

OFFICE USE ONLY - Please Check Services Required

Purpose:

EMPLOYMENT
 PRE-TENANT
 OTHER

Services:

Credit Report/Credit Analysis
 Motor Vehicle Report
 Criminal Background Checks
 State: / /
State charges vary by state

Employment Application Verification
With 900 verification? YES NO
 Education Verification
 Landlord Verification
 Cops Database Address History

Company: _____
 Billing _____
 Address: _____

Company Id: _____
 Phone Number: () - _____ (Area Code)
 Fax Number: () - _____ (Area Code)

Email Address: _____

Return Results by: Fax or Email

Signature _____ Date _____

Print Name: _____ Title: _____